

Board Member Club VisitClubhouse/Site: HolmesSite Supervisor: Bryant BrowneDate: 10/30/2019Start Time: 4:50 PM

Time Completed: _____

Number of Staff: 5 Number of kids: 37 Average 37

Before your visit, please confirm site is open!
Some sites are closed on school holidays.

Program Walkthrough	Comments
Outside the Clubhouse Is there garbage around the building? Y ☒ N ☒ Is the dumpster lid open? Y ☒ N ☒ Is the dumpster overflowing? Y ☒ N ☒ Is there graffiti on the building? Y ☒ N ☒ Are the sidewalks clear? Y ☒ N ☒	We weren't sure which door bell to ring but figured it out. We were greeted, signed in and given our visitor badges. Sign in was very well prepared.
Inside the Clubhouse Floor free of trash? Y ☒ N ☒ Program areas are well lit? Y ☒ N ☒ Furniture is clean and free from damage? Y ☒ N ☒ Game tables clean and free from damage? Y ☒ N ☒	We did not see the gym it was closed to BE ENT THIS day. No game tables

Mr. Armani - YDP
Miss Kitana - Head PDP
Mrs Judith Whitmore 3rd + 4th - 8-1
Mr. Fuchs - Teacher at Holmes

Required Postings at the Front Desk		License	Expires 10/31/19 - Bryant waiting for new license (please check on that)
Current License?	☒ Y / ☐ N		
Staff Schedule?	☒ Y / ☐ N		
Program Schedule?	☒ Y / ☐ N		
Emergency Phone Number and Admin Phone Number for parents?	☒ Y / ☐ N		
Evacuation maps in each room (posted by the exit)?	☒ Y / ☐ N		
Violations posted?	☒ Y / ☐ N	Sent copies to Bob - Not sure what the violation was.	
Program Visit			
What was the activity?			Anti Bullying
Staff members?			STEM
Were the kids enjoying themselves?		yes - very much	marshmallow snowmen - Mr. Fuchs
Club Wish list			
Is there something this club would like to receive? (Extra computers, games, a furniture item?)			would like a speaker for Drama matters & other programs.

Comments:

They were using room 117, 119, Cafeteria, Gym (But not today)

Walkie Talkie are good - newer

First Aid Bag has the emergency contacts of Parents/Guardians

Fire inspection was 10/20/19.

Cafeteria Is it clean? ☒ Y ☐ N Menu?	Meal Hot Turkey / Ham Rehes Mash potatoes Roll They were watching a music Video About Bullying. Then after that music that went with their activities
Restrooms Girls Restroom Clean? ☒ Y ☐ N Stocked? ☒ Y ☐ N Kids without supervision? Y ☐ N ☒ N Boys Restroom Clean? Y ☐ N ☒ Y was cleaned floor mopped. Stocked? ☒ Y ☐ N Kids without supervision? Y ☐ N ☒ N	Kids use a back table for coats + backpacks Dinner was over when we got there. Kids did finger / hand painting so they messed it up a little. one toilet stall was locked - usually unlocked It, he was tall enough to reach in it.
Supervision Appropriate supervision of members 5 years old to 9 years old, 10 years old and up? Y / N Staff in dress code? Y / N Some others had a badge, one Engaged with kids? ☒ Y ☐ N How many staff at the time of the visit? <u>5</u> Kids seem happy and participating? ☒ Y ☐ N	Bryant said they do a walk through before they leave for the night to make sure everything is in order. one teacher that works in the BGCNT program did not have one on that day. Bryant said he normally does.

K-11-2 ratio.

1st And 2nd Graders 1 Third Grader

Mr. Fuchs - did marshmallow Structures Snowment - Pigs ect.

Mr. Fuchs work AS a teacher at Holmes, then comes to our after School program to teach.

Suggestions/Needs:

Bryant and staff work well together especially the distance between the Cafeteria and rooms down the hall. They use the Walkie Talkies for moving the kids around.

Big career change for Bryant, but loves working with the kids.

Bryant Browne
Director/Site Coordinator

Dated: 10/30/19

Cheri Cruse + Wally Kensy
Site Visit Evaluator

Dated: 10/30/19