**OCFS- 6009** (5/2014)

NEW YORK STATE

OFFICE OF CHILDREN AND FAMILY SERVICES

**VISITOR LOG**

**Child Day Care Programs**

|  |  |  |  |
| --- | --- | --- | --- |
| Program Name: |       | License/Registration Number: |       |
| Address: |       |

Visitor means any person who is not a day care child, staff person, caregiver, volunteer, household member, employee, parent of a child in care, or person authorized to pick up or drop off a child to the day care program.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Printed Name** | **Signature** | **Purpose of Visit** | **Time of Arrival**  | **Time of Departure**  |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |
|       |       |  |       |       | [ ]  AM [ ]  PM |       | [ ]  AM [ ]  PM |