

Attendance (P= Present, Ph = Phone, A = Absent):

	P	Ph	A		P	Ph	A		P	Ph	A
Donna Anderson			x	Katie Ellis	x			Pete Peresie			x
Landrum Beard			x	John Gatas	x			Ryan Smith			x
Teresa Belbas			x	Elise Hake	x			Charlie Watson	x		
Rosanne Braxton		x		Nina Heard	x			Jon Willard	x		
Patricia Ciccarelli		x		Gloryanne Holbrook			x				
Cheri Cruse		x		Pat Holesko	x						
Tim Dickey		x		Jenna Koch	x			Bob O'Brocta	x		

1. Call to order by at 5:30PM by Rosanne Braxton.
2. Motion to approve meeting agenda by Cheri Cruise. Second by Elise Hake. All vote in favor.
3. Motion to approve meeting minutes by Cheri Cruise. Second by Elise Hake. All vote in favor.
4. CEO Report - Bob O'Brocta
 - a. Board Member - One on One meetings ongoing
 - i. Staff, Corporate friends, etc.
 - b. Club Holidays
 - i. Parties Dec. 20th; Schedule distributed
 - ii. Caroling at Danforth
 - iii. Food Fitness Fun at Geico
 - iv. Town members going to GM next week
 - c. Discussions of facility space being rented outside of club hours, 8am-2pm. People Inc. is a potential partner.
 - d. Clubs Wish Lists distributed
 - e. Touch Football League finals at Nardin Dec 22nd
5. Financial Report - Jon Willard
 - a. Reference report distributed dated 12/10/18
 - b. Motion to accept report by Katie Ellis. Second by Nina Heard. All vote in favor.
6. HR Task Force - Bob O' Brocta
 - a. No employee surveys upcoming instead Benefit Brokers is meeting individually with employees
7. Advocacy and Marketing Task Force - John Gatas
 - a. Review of Everything NT Event
 - b. Planning 2 events for 2019
 - c. Canal Fest 4 Mile Race
 - i. Met with Jeff Hardy
 - ii. Potential second meeting January 23rd or 30th

8. R&D Task Force - Katie Ellis
 - a. Meat Raffle
 - i. Scheduled for February 23rd at Knights of Columbus in Tonawanda
 - ii. Flyers forthcoming
 - iii. \$75 / table
9. Facilities Task Force - Charlie Watson
 - a. Review of DASNY Capital Improvement Projects
 - b. Received single proposals for several tasks. We will solicit second quotations for specific scopes of work specifically drywall work in stairs.
10. Facility Safety Task Force
 - a. Site visit forms emailed to members prior to meeting
 - b. Music program at Teen Center
 - c. Discussion and concerns of 19 year old member
11. President's Report - Rosanne Braxton
 - a. Capital Campaign
 - i. Feasibility Study completed
 - ii. Need to conduct business plan to map out a sustainable plan for the Field House project
 - iii. Need to hire R&D employee to conduct the capital campaign.
 1. No timeline in place.
 - b. Annual Appeal
 - i. Envelopes distributed. Requesting 100% board participation
 - ii. Deadline is end of January
 - c. Board Resignations
 - i. Bob Lepore
 - ii. Katie Woodin
 - iii. Veronica Compton
 - d. Area Council Meeting
 - i. WNY Collaboration moving forward with grant proposal to RCW Jr. Foundation
 1. Proposal includes WNY Administrative Office located at Buffalo BGC
 2. Sheri from Buffalo BGC would operate WNY Collaborative office
 3. Expecting unofficial answer in January. Formal answer in March.
 - e. Board Development
 - i. Lacking IT and construction oriented membership
12. Around the Room
 - a. Floor Hockey concerns at Newman
 - b. Club recognition stories
 - c. Jordan's Journey event 4/6/19
 - d. Noco gifts to club
13. Adjournment
 - a. Motion to adjourn by Jenna Koch. Second by Cheri Cruise. All vote in favor.
 - b. Meeting adjourned at 6:35PM